### **Retirement Villages**

#### Form 3



ABN: 86 504 771 740

#### **Village Comparison Document**

Retirement Villages Act 1999 (Section 74)

This form is effective from 1 February 2019



#### PRINS WILLEM ALEXANDER VILLAGE

#### Important information for the prospective resident

- The Village Comparison Document gives general information about the retirement village accommodation, facilities and services, including the general costs of moving into, living in and leaving the retirement village. This makes it easier for you to compare retirement villages.
- The Retirement Villages Act 1999 requires a retirement village scheme operator to:
  - provide a copy of the Village Comparison Document to a prospective resident of the retirement village within seven days of receiving a request
  - o include a copy of the Village Comparison Document with any promotional material given to a person, other than through a general distribution (e.g. mail-out)
  - publish the Village Comparison Document on the village's website so that the document, or a link to it appears prominently on each page of the website that contains, or has a link to, marketing material for the village
- You can access a copy of this Village Comparison Document on the village website at https://www.micare.com.au
- All amounts in this document are GST-inclusive, unless stated otherwise where that is permitted by law.

#### **Notice for prospective residents**

Before you decide whether to live in a retirement village, you should:

- Seek independent legal advice about the retirement village contract there are different types
  of contracts and they can be complex
- Find out the financial commitments involved in particular, you should understand and consider ingoing costs, ongoing fees and charges (which can increase) and how much it will cost you when you leave the village permanently
- Consider any impacts to any pensions, rate subsidies and rebates you currently receive
- Consider what questions to ask the village manager before signing a contract
- Consider whether retirement village living provides the lifestyle that is right for you. Moving into a retirement village is very different to moving into a new house. It involves buying into a village with communal facilities where usually some of the costs of this lifestyle are deferred until you leave the village. These deferred costs when you leave your unit may be significant.
- Seek further information and advice to help with making a decision that is right for you. Some useful contacts are listed at the end of this document, including:
  - Queensland Retirement Village and Park Advice Service (QRVPAS) which provides free information and legal assistance for residents and prospective residents of retirement village. See www.caxton.org.au or phone 07 3214 6333.

 The Queensland Law Society which can provide a list of lawyers who practice retirement village law. See www.qls.com.au or phone: 1300 367 757.

#### More information

- If you decide to move into a retirement village, the operator will provide you with a Prospective Costs Document for your selected unit, a residence contract and other legal documents.
- By law, you must have a copy of the Village Comparison Document, the Prospective Costs
  Document, the village by-laws, your residence contract and all attachments to your residence
  contract for at least 21 days before you and the operator enter into the residence contract. This
  is to give you time to read these documents carefully and seek professional advice about your
  legal and financial interests. You have the right to waive the 21-day period if you get legal
  advice from a Queensland lawyer about your contract.

The information in this Village Comparison Document is correct as at *January 1<sup>st</sup> 2025*, applies to prospective residents.

Some of the information in this document may not apply to existing residence contracts.

| Part 1 – Operator and m              | anagement details  |
|--------------------------------------|--|
| 1.1 Retirement village location      | Prins Willem Alexander Village                           |
|                                      | 62 Collingwood Road                                      |
|                                      | Birkdale QLD 4159  |
| 1.2 Owner of the land on which the   | MiCare Ltd   |
| retirement village scheme is located | Australian Company Number (ACN) 072 127 238              |
| Soficine is routed                   | 1105 Frankston Dandenong Road                            |
|                                      | Carrum Downs VIC 3201                                    |
|                                      |  |
| 1.3 Village operator                 | MiCare Ltd   |
|                                      | Australian Company Number (ACN) 072 127 238              |
|                                      | 1105 Frankston Dandenong Road                            |
|                                      | Carrum Downs VIC 3201                                    |
|                                      | Date entity became operator July 1st 2017                |
| 1.4 Village                          | Name of village management entity and contact details    |
| management and onsite availability   | MiCare Ltd   |
|                                      | Australian Company Number (ACN) 072 127 238              |
|                                      | Phone 0433 996 337 – Email Vicky.Kowaltzke@micare.com.au |
|                                      |  |

|   | An onsite manager (or representative) is available to residents:   |  |  |
|---|--|--|--|
|   | ⊠ Full time  |  |  |
|   | Onsite availability includes:  |  |  |
|   | Weekdays <b>9am – 5pm</b>  |  |  |
|   | Weekends N/A   |  |  |
| 1.5 Approved closure plan or transition plan for the retirement | Is there an approved transition plan for the village?  ☐ Yes ☒ No  |  |  |
| village   | Is there an approved closure plan for the village?  ☐ Yes ⊠ No   |  |  |
| 1.6 Statutory Charge over retirement village land.              | Tenure in a leasehold or freehold scheme is secured by the registration of your interest on the certificate of title for the property. There is no statutory charge registered over leasehold schemes and freehold schemes.  |  |  |
|   | In relation to licence schemes, a statutory charge over the land is normally registered on the certificate of title by the chief executive of the department administering the Act. It there is no statutory charge registered on a licence scheme, which may be the case for some religious, charitable or community purpose organisations, you should check if the security of tenure offered meets your requirements. |  |  |
|   | Is a statutory charge registered on the certificate of title for the retirement village land?  ⊠ Yes □ No  |  |  |
|   | If yes, provide details of the registered statutory charge   |  |  |
|   | Number 706304714 – date 24.01.2003 under Part 6 on the retirement villages act 1999.   |  |  |
| Part 2 – Age limits   |  |  |  |
| 2.1 What age limits apply to residents in this village?         | Over 65  |  |  |
| ACCOMMODATION, FA   | CILITIES AND SERVICES  |  |  |
|   | n units: Nature of ownership or tenure   |  |  |
| 3.1 Resident  | ☐ Freehold (owner resident)  |  |  |
| ownership or tenure of the units in the village                 | ☐ Lease (non-owner resident)   |  |  |
| is:   | ☐ Licence (non-owner resident)   |  |  |
|   | ☐ Share in company title entity (non-owner resident)   |  |  |
|   | Unit in unit trust (non-owner resident)  |  |  |
|   | Rental (non-owner resident)  |  |  |
|   | ☐ Other  |  |  |

| Α   | ccommodation types                                       |  |                  |                        |                      |
|---|--|--|------------------|------------------------|----------------------|
| a   | .2 Number of units by ccommodation type nd tenure        | There are <b>75</b> units in the village, comprising, <b>57</b> single story units; <b>4</b> double story units <b>14</b> units in multi-story building with <b>2</b> levels   |                  |                        |                      |
|   | Accommodation unit                                       | Freehold   | Leasehold        | Licence                | Other                |
|   | Independent living units                                 |  |                  | 75                     |                      |
|   | - Studio   |  |                  |                        |                      |
|   | - One bedroom  |  |                  | 21                     |                      |
|   | - Two bedrooms   |  |                  | 45                     |                      |
|   | - Three bedrooms   |  |                  | 9                      |                      |
|   | Serviced units   |  |                  |                        |                      |
|   | - Studio   |  |                  |                        |                      |
|   | - One bedroom  |  |                  |                        |                      |
|   | - Two bedrooms   |  |                  |                        |                      |
|   | - Three bedrooms   |  |                  |                        |                      |
|   | Other  |  |                  |                        |                      |
|   | Total number of units                                    |  |                  | 75                     |                      |
|   |  |  |                  |                        |                      |
|   | ccess and design   |  |                  | nto and batware all a  | no o o of the o welt |
| a   | .3 What disability ccess and design eatures do the units | $\boxtimes$ Level access from the street into and between all areas of the unit (i.e. no external or internal steps or stairs) in $\square$ all $\boxtimes$ some units   |                  |                        |                      |
| a   | nd the village ontain?                                   | $oximes$ Alternatively, a ramp, elevator or lift allows entry into $\Box$ all $oximes$ some units  |                  |                        |                      |
|   |  | oxtimes Step-free (hob less) shower in $oxtimes$ all $oxtimes$ some units  |                  |                        |                      |
|   |  |  | vays allow for w | /heelchair access in □ | ] all ⊠ some         |
| Р   | art 4 – Parking for resi                                 | dents and visitors   | S                |                        |                      |
| 4.1 What car parking in the village is available for residents? |  | <ul> <li>Some units with own garage or carport attached or adjacent to the unit.</li> <li>Some units with own garage or carport separate from the unit.</li> <li>Some units with own car park space adjacent to the unit</li> <li>Some units with own car park space separate from the unit</li> <li>General car parking for residents in the village</li> </ul> |                  |                        |                      |
|   |  | Restrictions on resident's car parking include <b>single car only.</b>   |                  |                        |                      |

| 4.2 Is parking in the village available for visitors?  |  |   |  |
|--|--|---|--|
| Part 5 – Planning and de   | evelopment   |   |  |
| 5.1 Is construction or development of the village complete?  | Year village construction started     X   Fully developed / completed.   |   |  |
| 5.2 Construction, development applications and development approvals Provide details and timeframe of development or proposed development, including the final number and types of units and any new facilities. | relating to the retirement village   | n, development or redevelopment land, including details of any related pment applications in accordance with  |  |
|  |  |   |  |
| Part 6 – Facilities onsite   | at the village   |   |  |
| 6.1 The following facilities are currently available to residents:   | <ul> <li>Activities or games room</li> <li>Arts and crafts room</li> <li>BBQ area outdoors</li> <li>Billiards room</li> <li>Chapel / prayer room</li> <li>Community room or centre</li> <li>Gym</li> <li>Hairdressing (in Lodge)</li> <li>Library</li> </ul> | <ul> <li>☑ Restaurant/Cafe</li> <li>☑ Shop</li> <li>☑ Swimming pool outdoor - not heated.</li> <li>☑ Village bus or transport</li> <li>☑ Gardens</li> </ul> |  |
| Data il and a construction of  |  | 10 : 01 : 11  |  |

Details about any facility that is not funded from the General Services Charge paid by residents or if there are any restrictions on access or sharing of facilities (e.g. with an aged care facility).

| 6.2 Does the village have an onsite, attached, adjacent or co-located residential aged care facility?  |   |
|--|---|
| retirement village operator of the retirement village. The by an Aged Care Assessment village.   | are not covered by the Retirement Villages Act 1999 (Qld). The reannot keep places free or guarantee places in aged care for residents of enter a residential aged care facility, you must be assessed as eligible ment Team (ACAT) in accordance with the Aged Care Act 1997 (Cwth). you move from your retirement village unit to other accommodation and w contract. |
| Part 7 – Services  |   |
| 7.1 What services are provided to all village residents (funded from the General Services Charge fund paid by residents)?  | <ul> <li>General Garden and Minor maintenance, pool service and cleaning, garbage collection, road and walkway upkeep, maintenance, and cleaning of shared community hall "de Soos"</li> <li>Management and Administration</li> <li>Community arears pest control.</li> <li>Courtesy Bus for scheduled local trips.</li> </ul>  |
| 7.2 Are optional personal services provided or made available to residents on a user-pays basis?   | <ul> <li>Yes □ No</li> <li>Meals</li> <li>HomeCare</li> <li>Cleaning</li> </ul>   |
| 7.3 Does the retirement village operator provide government funded home care services under the Aged Care Act 1997 (Cwth)?   | <ul> <li>✓ Yes, the operator is an Approved Provider of home care under the Aged Care Act 1997 (Registered Accredited Care Supplier − RACS ID number 22822)</li> <li>✓ Yes, home care is provided in association with an Approved Provider MiCare Ltd</li> </ul>  |
| <b>Note:</b> Some residents may be eligible to receive a Home Care Package, or a Commonwealth Home Support Program subsidised by the Commonwealth Government if assessed as eligible by an aged care assessment team (ACAT) under the <i>Aged Care Act 1997 (Cwth)</i> . These home care services are not covered by the <i>Retirement Villages Act 1999</i> (Qld). <b>Residents can choose their own approved Home Care Provider and are not obliged to use the retirement village provider, if one is offered.</b> |   |

| Part 8 – Security and emergency systems   |   |  |
|---|---|--|
| 8.1 Does the village have a security system?  | <ul> <li>✓ Yes ☐ No</li> <li>CCTV security access to 'De Soos' and pool area.</li> <li>3 times per night/ 7 days per week security car travels through the village.</li> </ul>  |  |
| 202 4 111   |   |  |
| 8.2 Does the village have an emergency help system?   |   | ☐ Optional ☐ No  |
|   | Tunstall fully monitored pendant back to base system NBN compatible. Emergency response system equipment in installed in each accommodation unit and in all common areas which allows residents to activate an emergency call. An external provider assesses and deals with calls in accordance with agree protocols. |  |
| the emergency help system is monitored between:   | 24hr – 7 days per week  |  |
| 8.3 Does the village have equipment that provides for the safety or medical emergency of residents? | <ul> <li>Yes □ No</li> <li>First aid kits</li> <li>Pool safety equipment</li> </ul>   |  |
| COSTS AND FINANCIAL   | MANAGEMENT  |  |
| Part 9 – Ingoing contribu   | ution - entry costs to live in  | the village  |
| to secure a right to reside   | in the retirement village. The  | sident must pay under a residence contract<br>e ingoing contribution is also referred to as<br>going charges such as rent or other |
| 9.1 What is the   | Accommodation Unit  | Range of ingoing contribution  |
| estimated ingoing contribution (sale  | Independent living units  | \$ 270,000 to \$ 240,000   |
| price) range for all  | - One bedroom   | \$ 270,000 to \$ 310,000<br>\$ 400,000 to \$ 548,000   |
| types of units in the village   | - Two bedrooms - Three bedrooms   | \$ 400,000 to \$ 548,000<br>\$ 550,000 to \$ 586,000   |
| vinaye  | Full range of ingoing contributions for all unit types  | \$ 550,000 to \$ 586,000<br>\$ 270,000 to \$ 586,000   |
|   |   |  |

| 9.2 Are there different financial options available for paying the ingoing contribution and exit fee or other fees and charges under a residence contract? | ☐ Yes ⊠ No   |
|--|--|
| 9.3 What other entry costs do residents need to pay?   | <ul> <li>□ Transfer or stamp duty</li> <li>□ Costs related to your residence contract</li> <li>□ Costs related to any other contract</li> <li>⋈ Advance payment of General Services Charge</li> <li>□ Other costs</li> </ul> |

#### Part 10 - Ongoing Costs - costs while living in the retirement village

**General Services Charge:** Residents pay this charge for the general services supplied or made available to residents in the village, which may include management and administration, gardening and general maintenance and other services or facilities for recreation and entertainment described at 7.1.

**Maintenance Reserve Fund contribution:** Residents pay this charge for maintaining and repairing (but not replacing) the village's capital items e.g. communal facilities, swimming pool. This fund may or may not cover maintaining or repairing items in your unit, depending on the terms of your residence contract.

The budgets for the General Services Charges Fund and the Maintenance Reserve Fund are set each financial year and these amounts can increase each year. The amount to be held in the Maintenance Reserve Fund is determined by the operator using a quantity surveyor's report.

Note: The following ongoing costs are all stated as weekly amounts to help you compare the costs of different villages. However, the billing period for these amounts may not be weekly.

## 10.1 Current monthly rates of General Services Charge and Maintenance Reserve Fund contribution

| Type of Unit             | General Services Charge (monthly) | Maintenance Reserve Fund contribution (monthly) |
|--------------------------|-----------------------------------|---|
| Independent Living Units |                                   |   |
| - One bedroom            | \$ 548.40                         | \$ 54.00  |
| - Two bedrooms           | \$ 558.65                         | \$ 60.00  |
| - Three bedrooms         | \$ 572.70                         | \$ 61.00  |

Last three years of General Services Charge and Maintenance Reserve Fund contribution

| Financial<br>year | General Services Charge (range) (monthly) | Overall % change from previous year | Maintenance Reserve Fund contribution (range) (monthly) | Overall % change from previous year (+ or -) |
|-------------------|---|-------------------------------------|---|--|
| 2022              | \$ 465.70 to \$ 486.38                    | 3.0 %                               | \$ 46 to \$ 52  | 0 %  |
| 2023              | \$ 502.50 to \$ 524.80                    | 7.9 %                               | \$ 50 to \$ 56  | 0 %  |
| 2024              | \$ 538.70 to \$ 562.60                    | 7.2 %                               | \$ 53 to \$ 60  | 0 %  |

| 10.2 What costs relating to the units are not covered by the General Services Charge? (residents will need to pay these costs separately)  | <ul><li>☑ Contents insurance</li><li>☑ Electricity</li><li>☑ Gas</li></ul>   | <ul><li>☑ Telephone</li><li>☑ Internet</li><li>☑ Pay TV</li></ul> |  |
|--|--|---|--|
| 10.3 What other ongoing or occasional costs for repair, maintenance and replacement of items in, on or attached to the units are residents responsible for and pay for while residing in the unit? | <ul> <li>☑ Unit fixtures</li> <li>☑ Unit fittings</li> <li>☑ Unit appliances</li> <li>☐ None</li> </ul>  |   |  |
| 10.4 Does the operator offer a maintenance service or help residents arrange repairs and maintenance for their unit?   |  |   |  |
| Part 11 – Exit fees – when you leave the village  A resident may have to pay an exit fee to the operator when they leave their unit or when the right  |  |   |  |
| to reside in their unit is sold. This is also referred to as a 'deferred management fee' (DMF).  21.1 Do residents pay   |  |   |  |
| 11.1 Do residents pay an exit fee when they permanently leave their unit?  | formula  Yes – all new residents pay an exit fee but the way this is worked out may vary depending on each resident's residence contract  No exit fee  |   |  |
| If yes: list all exit fee options that may apply to new contracts  | <ul> <li>□ Other</li> <li>Exit fee is calculated as a percentage of the total ingoing contribution and calculated annually on each year or part thereof that the unit is occupied.</li> <li>Residents may be responsible for "making good" any alterations mad to the unit whether authorised or not.</li> </ul> |   |  |
|  |  |   |  |

| Time period from date of occupation of unit to the date the resident ceases to reside in the unit | Exit fee calculation based on your ingoing contribution. For example based on, \$400,000 |
|---|--|
| 1 year  | 5 % of your ingoing contribution - \$ 20,000   |
| 2 years   | 10 % of your ingoing contribution - \$ 40,000  |
| 3 years   | 15 % of your ingoing contribution - \$ 60,000  |
| 4 years   | 20 % of your ingoing contribution - \$ 80,000  |
| 5 years   | 25 % of your ingoing contribution - \$100,000  |
| 10 years  | 30 % of your ingoing contribution - \$ 120,000   |

**Note:** if the period of occupation is not a whole number of years, the exit fee will be worked out on a daily basis.

The maximum (or capped) exit fee is 30 % of the ingoing contribution after 10 years of residence.

The minimum exit fee is \$20,000 (5%) of your ingoing contribution.

#### Part 12 - Reinstatement and renovation of the unit

## 12.1 Is the resident responsible for reinstatement of the unit when they leave the unit?

Reinstatement work means replacements or repairs that are reasonably necessary to return the unit to the same condition it was in when the resident started occupation, apart from:

- fair wear and tear; and
- renovations and other changes to the condition of the unit carried out with agreement of the resident and operator.

Fair wear and tear includes a reasonable amount of wear and tear associated with the use of items commonly used in a retirement village. However, a resident is responsible for the cost of replacing a capital item of the retirement village if the resident deliberately damages the item or causes accelerated wear.

Entry and exit inspections and reports are undertaken by the operator and resident to assess the condition of the unit.

# 12.2 Is the resident responsible for renovation of the unit when they leave the unit?

 $\boxtimes$  No

Renovation means replacements or repairs other than reinstatement work.

# 13.1 When the resident's interest or right to reside in the unit is sold, does the resident share in the capital *gain* or capital *loss* on the resale of their unit? No

#### Part 14 - Exit entitlement or buyback of freehold units

An exit entitlement is the amount the operator may be required to pay the former resident under a residence contract after the right to reside is terminated and the former resident has left the unit.

| residence contract after the right to reside is terminated and the former resident has left the unit. |   |  |
|---|---|--|
| 14.1 How is the exit entitlement which the operator will pay the resident worked out?                 | Refer item 11.1 of this schedule  |  |
| 14.2 When is the exit entitlement payable?  | <ul> <li>By law, the operator must pay the exit entitlement to a former resident on or before the earliest of the following days:</li> <li>the day stated in the residence contract <ul> <li>no date is stated in the residence contract</li> </ul> </li> <li>14 days after the settlement of the sale of the right to reside in the unit to the next resident or the operator</li> <li>18 months after the termination date of the resident's right to reside under the residence contract, even if the unit has not been resold, unless the operator has been granted an extension for payment by the Queensland Civil and Administrative Tribunal (QCAT).</li> <li>In addition, an operator is entitled to see probate or letters of administration before paying the exit entitlement of a former resident who has died.</li> </ul> |  |
| 14.3 What is the turnover of units for sale in the village?   | <ul> <li>0 accommodation units were vacant as at the end of the last financial year.</li> <li>2 accommodation units were resold during the last financial year.</li> <li>1 month was the average length of time to sell a unit over the last three financial years</li> </ul>   |  |

#### Part 15 - Financial management of the village

15.1 What is the General Services Charges Fund for the last 3 years financial status for the Financial Deficit/ Balance Change from funds that the Surplus previous year Year operator is required to maintain under the Retirement Villages Act 1999? .....% ....% Balance of **General Services Charges Fund** for last \$..... financial year OR last quarter if no full financial year available Balance of Maintenance Reserve Fund for last \$ 64.67 financial year OR last quarter if no full financial year available Balance of **Capital Replacement Fund** for the last \$ 92,068.11 financial year OR last quarter if no full financial year available Percentage of a resident ingoing contribution applied to the Capital Replacement Fund .....% The operator pays a percentage of a resident's ingoing contribution, as determined by a quantity surveyor's report, to the Capital Replacement Fund. This fund is used for replacing the village's capital items. Part 15– Financial management of the Body Corporate **Note:** All freehold community title scheme residents who own their unit are members of the body corporate. Part 16 - Insurance The village operator must take out general insurance, to full replacement value, for the retirement village, including for: communal facilities; and • the accommodation units, other than accommodation units owned by residents. Residents contribute towards the cost of this insurance as part of the General Services Charge. 16.1 Is the resident ⊠ Yes □ No. responsible for arranging any Personal content insurance insurance cover? Part 17 - Living in the village Trial or settling in period in the village 17.1 Does the village ⊠ No ☐ Yes

offer prospective

| residents a trial period or a settling in period in the village?                          |  |
|---|--|
| Pets  |  |
| 17.2 Are residents allowed to keep pets?  | <ul><li></li></ul>   |
|   | Any pet found to become aggressive will be required to be removed.   |
| Visitors  |  |
| 17.3 Are there restrictions on visitors staying with residents or visiting?               | ⊠ Yes □ No   |
|   | Multi day stay resident visitors will be required to register with the village manager for approval. Manager will not within reason refuse stay by visitor.  |
| Village by-laws and village rules   |  |
| 17.4 Does the village have village by-laws?   | ⊠ Yes □ No   |
|   | By law, residents may, by special resolution at a residents meeting and with the agreement of the operator, make, change or revoke by-laws for the village.  Note: See notice at end of document regarding inspection of village by-laws |
| 17.5 Does the operator have other rules for the village.                                  | <ul><li>✓ Yes ☐ No</li><li>• Rules may be made available on request</li></ul>  |
| Resident input  |  |
| 17.6 Does the village have a residents  | ⊠ Yes □ No   |
| committee established under the <i>Retirement Villages Act 1999</i> ?                     | By law, residents are entitled to elect and form a residents committee to deal with the operator on behalf of residents about the day-to-day running of the village and any complaints or proposals raised by residents.                 |
|   | You may like to ask the village manager about an opportunity to talk with members of the resident committee about living in this village.  |
| Part 18 – Accreditation   |  |
| 18.1 Is the village voluntarily accredited through an industrybased accreditation scheme? | No, village is not accredited.   |
| Note: Retirement village accreditation schemes are industry-based schemes. The Retirement |  |

**Note:** Retirement village accreditation schemes are industry-based schemes. The *Retirement Villages Act 1999* does not establish an accreditation scheme or standards for retirement villages.

#### Part 19 – Waiting list 19.1 Does the village maintain a waiting list for entry? Fee of \$1,000 which is refundable on entry to the village. Access to documents The following operational documents are held by the retirement village scheme operator and a prospective resident or resident may make a written request to the operator to inspect or take a copy of these documents free of charge. The operator must comply with the request by the date stated by the prospective resident or resident (which must be at least seven days after the request is given). Certificate of registration for the retirement village scheme $\boxtimes$ Certificate of title or current title search for the retirement village land $\boxtimes$ XVillage site plan Plans showing the location, floor plan or dimensions of accommodation units in the village $\boxtimes$ Plans of any units or facilities under construction Development or planning approvals for any further development of the village An approved redevelopment plan for the village under the Retirement Villages Act П An approved transition plan for the village An approved closure plan for the village $\boxtimes$ The annual financial statements and report presented to the previous annual meeting of the retirement village Statements of the balance of the capital replacement fund, or maintenance reserve fund $\boxtimes$ or general services charges fund (or income and expenditure for general services) at the end of the previous three financial years of the retirement village Statements of the balance of any Body Corporate administrative fund or sinking fund at the end of the previous three years of the retirement village Examples of contracts that residents may have to enter into XXVillage dispute resolution process Village by-laws $\boxtimes$ XVillage insurance policies and certificates of currency XA current public information document (PID) continued in effect under section 237I of the Act (this applies to existing residence contracts) An example request form containing all the necessary information you must include in your request is available on the Department of Communities, Housing and Digital Economy website.

#### **Further Information**

If you would like more information, contact the Department of Communities, Housing and Digital Economy on 13 QGOV (13 74 68) or visit our website at <a href="https://www.chde.qld.gov.au">www.chde.qld.gov.au</a>

#### **General Information**

General information and fact sheets on retirement villages: www.qld.gov.au/retirementvillages

For more information on retirement villages and other seniors living options: www.qld.gov.au/seniorsliving

#### Regulatory Services, Department of Communities, Housing and Digital Economy

Regulatory Services administers the *Retirement Villages Act 1999*. This includes investigating complaints and alleged breaches of the Act.

Department of Communities, Housing and Digital Economy

GPO Box 690, Brisbane, QLD 4001

Phone: 07 3013 2666

Email: <a href="mailto:regulatoryservices@chde.qld.gov.au">regulatoryservices@chde.qld.gov.au</a>
Website: <a href="mailto:www.chde.qld.gov.au/regulatoryservices">www.chde.qld.gov.au/regulatoryservices</a>

#### **Queensland Retirement Village and Park Advice Service (QRVPAS)**

Specialist service providing free information and legal assistance for residents and prospective residents of retirement villages and manufactured home parks in Queensland.

Caxton Legal Centre Inc.

1 Manning Street, South Brisbane, QLD 4101

Phone: 07 3214 6333

Email: <a href="mailto:caxton@caxton.org.au">caxton@caxton.org.au</a>
Website: <a href="mailto:caxton.org.au">caxton.org.au</a>

#### **Department of Human Services (Australian Government)**

Information on planning for retirement and how moving into a retirement village can affect your pension

Phone: 132 300

Website: www.humanservices.gov.au/individuals/subjects/age-pension-and-planning-your-

retirement

#### Seniors Legal and Support Service

These centres provide free legal and support services for seniors concerned about elder abuse, mistreatment or financial exploitation.

Caxton Legal Centre Inc.

1 Manning Street, South Brisbane, QLD 4101

Phone: 07 3214 6333

Email: <a href="mailto:caxton@caxton.org.au">caxton@caxton.org.au</a>

Website: caxton.org.au

#### **Queensland Law Society**

Find a solicitor
Law Society House

179 Ann Street, Brisbane, QLD 4000

Phone: 1300 367 757 Email: <u>info@qls.com.au</u> Website: <u>www.qls.com.au</u>

#### **Queensland Civil and Administrative Tribunal (QCAT)**

This independent decision-making body helps resolve disputes and reviews administrative decisions

GPO Box 1639, Brisbane, QLD 4001

Phone: 1300 753 228

Email: enquiries@gcat.gld.gov.au

Website: www.qcat.qld.gov.au

#### **Department of Justice and Attorney-General**

Dispute Resolution Centres provide a free, confidential and impartial mediation service to the

community.

Phone: 07 3006 2518 Toll free: 1800 017 288

Website: www.justice.qld.gov.au

#### **Livable Housing Australia (LHA)**

The Livable Housing Guidelines and standards have been developed by industry and the community to provide assurance that a home is easier to access, navigate and live in, as well as more cost effective to adapt when life's circumstances change.

Website: www.livablehousingaustralia.org.au/